














# Council Plan 2017–2021









**ANNUAL PLAN – YEAR 3, 2019/2020**

# Annual Plan – Year 3, 2019/2020

Community				
Ref	Budget Activity	Measure	Classification	Service
<b>C1</b>	<b>Enhance community health and wellbeing outcomes through quality service delivery and strategic partnerships.</b>			
C1.1	Provide developmental assessments at key ages and stages, and information and support through the maternal and child health service.	Measure participation rates of infants that attend key ages and stages assessments.	Service	Maternal and Child Health Care Services 
C1.2	Provide immunisation services.	Provide 72 immunisation sessions for under 5 year olds, 32 sessions for high schools, 1 staff flu sessions and a shingles program for over 70's.	Service	Maternal and Child Health Care Services 
C1.3	Work with Early Years Services providers to support the delivery of safe, high quality and affordable services to families.	Achieve 'Meeting Standards' or 'Exceeding National Quality Standards' with the Australian Children's Education and Care Quality Authority.	Service	Early Year Services 
C1.4	Support, develop and implement opportunities for families to increase health, wellbeing and connections to the community.	Implement the Children, Youth and Family Strategy (Birth–25): Year 2 Action Plan.	Service	Maternal and Child Health Care Services 
C1.5	Assess and provide relevant support services for eligible aged, older residents, people with a disability and their carers including in-home and community-based services.	Meet Department of Health and Department of Health and Human Services funding service targets.	Service	Aged Services 
C1.6	Develop targeted public health and wellbeing programs.	Implement the Stonnington Public Health and Wellbeing Plan 2017–2021 – Year 2 Action Plan.	Service	Social Policy and Planning 
C1.7	Support, develop and implement opportunities for older people to increase health and wellbeing and remain connected in the community.	Implement the Positive Ageing Strategy 2018–2021: Year 2 Action Plan.	Initiative	Aged Services 
<b>C2</b>	<b>Strengthen Council's commitment to support our diverse and inclusive communities.</b>			
C2.1	Provide and/or facilitate a range of services, programs and events for families, children and young people.	Develop and deliver Council events programs including FREEZA, expression fashion gala, skate event and transition programs from primary to secondary school.	Service	Children and Family Service Planning 
C2.2	Advocate to Victorian and Commonwealth government to ensure appropriate levels of funding are achieved for the 0–25 year old service system.	Develop submissions to attain funding for The Hub.	Initiative	Children and Family Service Planning 
C2.3	Deliver programs and services to children and young people (aged 5–16 years) to support young public housing residents.	Deliver after school and holiday programs at The Hub.	Service	Youth Services 
C2.4	Support local culturally and linguistically diverse older persons groups.	Deliver the Cultural Diversity Activity Support Program and ensure all groups have signed annual service agreements in accordance with funding conditions.	Service	Cultural Diversity and Community Access 

## Community

Ref	Budget Activity	Measure	Classification	Service
C2.5	Facilitate and provide an accessible range of community services and facilities in partnership with the community and other agencies.	Implement the Access and Inclusion Plan 2019–22 – Year 1 Action Plan.	Service	Cultural Diversity and Community Access e i hw cc
C2.6	Provide a strategic framework for a whole of organisation approach to culturally responsive service planning and provision.	Revise and adopt a new Cultural Diversity Policy 2019–22.	Initiative	Cultural Diversity and Community Access e i hw cc
C2.7	Continue Stonnington's representation and participation with Indigenous organisations and networks.	Engage with Traditional Owners, Citizens for Reconciliation, Reconciliation Victoria, Reconciliation Australia and Local Indigenous Network.	Service	Cultural Diversity and Community Access e i
<b>C3</b>	<b>Implement community safety initiatives and fair compliance processes to address community safety issues.</b>			
C3.1	Prepare for and respond to municipal emergencies, in partnership with emergency service and community agencies.	Maintain the Municipal Emergency Management Plan in accordance with legislative changes and hold a minimum of three MEMPC meetings and one major exercise per calendar year.	Legislation	Municipal Emergency Management ** cs
C3.2	Monitor and minimise risks to public health through the enforcement of legislation and guidelines.	Inspect all food premises at least once annually and all health premises at least every two years.	Service	Environmental Health hw cs
C3.3	Monitor and minimize risks to the community through the promotion of responsible pet ownership and the enforcement of legislation and guidelines.	Deliver community education programs to improve community compliance with responsible pet ownership.	Service	Animal Management hw cs
C3.4	Encourage responsible pet ownership practices.	Implement the Domestic Animal Management Plan 2016–2021 – Year 3 Action Plan, including gazetted changes to Local Laws.	Service	Animal Management cs
C3.5	Administer and enforce regulations for swimming pools and spas, and promote safety and awareness of owner responsibilities.	Conduct inspections as required. Investigate and respond to complaints. Conduct proactive inspections in line with risk criteria.	Legislation	Community Amenity and Compliance hw cs
C3.6	Administer and enforce the <b>Building Act 1993</b> and <b>Regulations 2006</b> .	Conduct inspections as required. Investigate and respond to complaints. Conduct proactive inspections in line with risk criteria.	Legislation	Municipal Building Surveyor cs
C3.7	Administer and enforce Council's Local Laws.	Conduct Local Law investigations as required in response to complaints. Process Building permit applications and RMA Consents as required.	Legislation	Community Amenity and Compliance hw cs
C3.8	Reduce road related fatalities and serious injuries.	Implement the Stonnington 'Toward Zero' 2018/22 Road Safety Strategy.	Initiative	Transport and Parking Management hw cs

Community				
Ref	Budget Activity	Measure	Classification	Service
C3.9	Undertake appropriate parking enforcement to encourage compliance with time limits displayed.	Ensure motorists comply with time limits on arterial roads (quarterly audits undertaken as part of the Parking Services Contract).	Service	Parking Enforcement and Administration 
C3.10	Respond to perceptions of community safety in partnership with Victoria Police and other agencies.	Manage Community Safety Committee, public CCTV network, initiatives and Victoria Police partnership.	Service	Social Policy and Planning 
<b>C4</b>	<b>Enhance community engagement to ensure Council makes long-term decisions in the best interests of the community.</b>			
C4.1	Enhance customer service through the use of technology to improve business process (planning and delivery of e-services, including e-payments, e-forms and e-bookings).	Increase use of online customer service tools. Develop and deliver e-services. Migrate legacy software to cloud based systems.	Service	Business Systems and Projects 
C4.2	Inform residents of Council's activity through a variety of mediums, including: InStonnington magazine, advertising, publications, website, social media, etc; as well as provide a suite of digital communications.	Projects delivered on time and within budget. The number of digital Communications campaigns meeting the target. Implement the adopted recommendations through the Communication and Digital Communications Strategy.	Service	Communications 
C4.3	Provide enhanced community engagement.	Manage Connect Stonnington engagement portal, Connect Stonnington Survey Group, update Community Engagement Policy and support organisation on best practice engagement plans.	Service	Social Policy and Planning 
C4.4	Deliver an improved customer experience model across all service areas of Council.	Implement the Customer Experience Strategy – Year 1.	Service	Customer Service 
C4.5	Enhance Council's communication with the community.	Adopt and implement the Communications and Digital Communications Strategy.	Service	Communications 
C4.6	Improve community accessibility of the Stonnington website.	Update City of Stonnington website.		Communications 






## Community

Ref	Budget Activity	Measure	Classification	Service
<b>C5</b>	<b>Increase participation in physical activity through long-term recreation planning and service delivery.</b>			
C5.1	Optimise the future use of Council owned sporting facilities.	Adopt a new Sportsground Allocation and Pricing Policy.	Service	Sports and Recreation e i hw cc
C5.2	Redevelop Prahran Aquatic Centre.	Undertake community consultation on preliminary concept plans.	Initiative	Sports and Recreation i hw cc
C5.3	Redevelop Harold Holt Swim Centre outdoor areas.	Complete Stage 1 of Harold Holt Swim Centre masterplan Implementation Project (subject to Council resolution).	Major	Sports and Recreation i hw cc
C5.4	Redevelop Multi-Sport and Recreation Precinct at Percy Treyvaud Memorial Park.	Complete the design phase of the proposed facility and commence construction – subject to the adoption of the masterplan.	Major	Sports and Recreation i hw cc
C5.5	Redevelop Toorak Park Sport Precinct.	Implement Stage 1 of the adopted masterplan.	Major	Sports and Recreation i hw cc
C5.6	Provide accessible and responsive aquatic, dry programs and services.	Assess total attendance (total membership, Learn to Swim enrolment, Learn to Swim occupancy, Group Fitness attendance, Group Fitness occupancy, Active Living attendances) and pool water test conformance.	Service	Aquatic Facilities e i hw cc
<b>C6</b>	<b>Enhance modern learning environments, community hubs and libraries to support connected communities.</b>			
C6.1	Upgrade Council's Children's Services facilities in accordance with the Early Years Infrastructure Improvement Plan.	Complete Annual Capital Works Program.	Initiative	Capital Works e i
C6.2	Upgrade Council's buildings in accordance with the recommendations of Council's Access and Inclusion Plan.	Complete accessibility projects in Capital Works Program.	Initiative	Capital Works e i hw
C6.3	Provide high quality and innovative library information services.	Total number of physical loans, total downloadable loans, total active members, total visitations, attendance at activities & events.	Service	Libraries e i cc
<b>C7</b>	<b>Support local community organisations with equitable access to facilities, training and resources.</b>			
C7.1	Assist community organisations to deliver services and activities that directly benefits the community.	Deliver annual Community Grants Program (including advertising, assessment, reporting and acquittal processes).	Service	Community Grants e i hw cc
C7.2	Support the Arts in Stonnington.	Coordinate and manage acquisitions; implement street art projects; deliver community workshops; engage with Stonnington galleries.	Service	Economic Development, Tourism and Public Art e i cc

Liveability				
Ref	Budget Activity	Measure	Classification	Service
<b>L1</b>	<b>Strategically invest in open spaces, sporting fields and community facilities, and optimise use according to community needs.</b>			
L1.1	Increase opportunities for additional open space.	Monitor and review provisions in the planning scheme to provide increased opportunities for open space and advocacy for improved / additional open space.	Service	Strategic Planning i s hw cc cs
L1.2	Improve Council facilities in accordance with the Council priorities.	Complete facility improvement projects in Capital Works Program	Initiative	Capital Works e i s
L1.3	Redevelop Prahran Town Hall.	Complete Prahran Town Hall Redevelopment Project – 2 year construction process (Subject to Council resolution).	Major	Capital Works e i cc
L1.4	Improve public realm outcomes in accordance with adopted masterplans.	Deliver annual program (Windsor Siding masterplan, Forrest Hill masterplan, Princes Gardens masterplan).	Initiative	Public Space Design and Construction cc cs
L1.5	Create new Open Space / Pocket Parks.	Develop and implement open space initiatives in line with open space strategy.	Initiative	Public Space Design and Construction hw cc
L1.6	Redevelop Cato Square.	Complete the construction of Cato Square.	Major	Public Space Design and Construction i cc
L1.7	Provide high quality and well-maintained public open spaces, including parks, gardens, reserves, golf course and sports grounds to cater for diverse community needs.	Deliver annual program and monitor community satisfaction levels. Review and improve roadside and park maintenance service standards.	Major	Parks and Open Space i hw cc cs
<b>L2</b>	<b>Preserve Stonnington’s heritage architecture and balance its existing character with complementary and sustainable development.</b>			
L2.1	Seek to preserve the municipality’s heritage building stock.	Implement the Heritage Strategy Action Plan – Year 1.	Initiative	Strategic Planning

## Liveability








Ref	Budget Activity	Measure	Classification	Service
<b>L3</b>	<b>Balance the competing demands of maintaining residential amenity and population growth through appropriate planning.</b>			
L3.1	Monitor and review the application of the residential zones and prepare a Housing Strategy.	Adopt the Housing Strategy to inform the residential zones review. Progress implementation actions from the Housing Strategy.	Initiative	Strategic Planning
L3.2	Ensure the Stonnington Planning Scheme and planning framework reflects Stonnington priorities and State policy.	Complete the Planning Scheme amendments in accordance with Planning Scheme Review recommendations.	Major	Strategic Planning
L3.3	Ensure that the requirements of the Stonnington Planning Scheme and the <b>Planning and Environment Act 1987</b> are met and that assessments are completed in accordance to Council policy in a timely manner.	Conduct inspections, investigate complaints, undertake assessments and meet legislative requirements.	Legislation	Statutory Planning and Enforcement
<b>L4</b>	<b>Enhance the design outcomes of public spaces, places and buildings.</b>			
L4.1	Advocate to Victorian Government for state-wide Environmentally Sustainable Design Policy.	Pursue advocacy opportunities (media, letters, submissions and meetings).	Service	Strategic Planning s hw
L4.2	Encourage planning applicants to address environmentally sustainable design in development proposals.	Number of applications received that incorporated environmentally sustainable design.	Service	Statutory Planning and Enforcement s hw
L4.3	Advocate to the State Government to improve public housing quality and amenity.	Advocate to the State Government for improved affordable housing and public housing outcomes.	Initiative	Social Policy and Planning e i hw
<b>L5</b>	<b>Advocate for improved and accessible public transport to enhance liveability and economic growth.</b>			
L5.1	Advocate for improved public transport, cycling and walking facilities.	Pursue advocacy opportunities (media, letters, submissions and meetings).	Initiative	Transport and Parking Management e i hw cc cs

Liveability				
Ref	Budget Activity	Measure	Classification	Service
<b>L6</b>	<b>Maintain Council's infrastructure and assets essential for the sustainable operation of the City.</b>			
L6.1	Consider adoption of a developer contributions policy.	Investigate a Developer Contributions Plan.	Service	Strategic Planning
L6.2	Implement works identified in Conservation Management Plans.	Complete conservation projects in Capital Works Program at Chapel Off Chapel, Harold Holt Swim Centre, Malvern Town Hall and Prahran Town Hall.	Initiative	Capital Works
L6.3	Undertake proactive road and footpath inspections.	Complete annual inspection in accordance with the Road Management Plan and undertake recommended rectification works.	Legislation	Infrastructure Maintenance 
L6.4	Maintain a high standard of local road conditions	Implement Asset Management Improvement Plan.	Legislation	Strategic Asset Planning
L6.5	Maintain a high level of street cleanliness.	Provide street cleaning service in accordance with program schedule.	Service	Street Cleaning  
L6.6	Minimise graffiti on Council's assets.	Deliver sustainable graffiti prevention and eradication program and monitor number of graffiti requests.	Service	Buildings Maintenance 
L6.7	Maintain shopping centre infrastructure in a safe and serviceable condition.	Provide proactive maintenance of strip shopping centre infrastructure (reduced level of requests/complaints).	Service	Infrastructure Maintenance  
L6.8	Maintain Council's extensive infrastructure maintenance program.	Deliver annual kerb, channel, footpath, drainage improvements and maintenance programs. Respond to all requests received through CRMS within service standards.	Service	Infrastructure Maintenance 
L6.9	Maintain a high level of performance of Council's drainage assets.	Deliver annual drainage pit maintenance program.	Service	Infrastructure Maintenance 
L6.10	Advocate for improved community outcomes related to State infrastructure projects.	Seek legacy outcomes (for example: open space, improved / new access links, enhanced public transport services, public realm, minimal construction disruption, targeted community engagement etc).	Service	  











## Environment

Ref	Budget Activity	Measure	Classification	Service
<b>E1</b>	<b>Reduce energy use and associated greenhouse gas emissions.</b>			
E1.1	Reduce the energy consumed by Council's buildings through energy saving building development and alterations.	Complete energy reduction projects in Capital Works Program.	Initiative	Capital Works s
E1.2	Reduce energy use and associated greenhouse gas emissions.	Reduce corporate greenhouse gas emissions (30 per cent below 2005 levels by 2020 and 35 per cent by 2022) by identifying opportunities for renewable energy generation systems, street lighting and other upgrade initiatives.	Initiative	Environment Sustainability s
<b>E2</b>	<b>Maximise efficiency of water use and improve water quality entering waterways.</b>			
E2.1	Maximise efficiency of potable water use.	Investigate opportunities for targeted irrigation system upgrades and Water Sensitive Urban Design features in our urban landscape.	Initiative	Environment Sustainability s
<b>E3</b>	<b>Enhance biodiversity values throughout the City to protect and increase flora and fauna.</b>			
E3.1	Enhance biodiversity values at key sites through targeted weed management, native vegetation planting and habitat creation programs.	Progress Yarra River Biodiversity Project 'Missing Links' bridge sections. Implement Gardiners Creek Corridor Project – Stage 1.	Major	Environment Sustainability s
<b>E4</b>	<b>Protect, maintain and grow the City's street tree population to enhance the character, identity and liveability of the City of Stonnington.</b>			
E4.1	Maintain and grow Stonnington's tree population.	Implement the Urban Forest Strategy – Year 3 Annual Program and accelerate Stonnington's boulevard tree planting program.	Initiative	Environment Sustainability s hw
<b>E5</b>	<b>Deliver best practice waste management services to minimise waste generation and maximise resource recovery and recycling.</b>			
E5.1	Maintain the quality and amount of recyclables diverted from landfill.	Undertake feasibility study to introduce a broader range and volume of recycling services provided at the Transfer Station and kerbside collection service.	Service	Waste Management s
E5.2	Deliver an efficient and effective hard waste collection service.	Collect hard waste twice per year.	Service	Waste Management s
E5.3	Provide a reliable and cost effective green waste recycling service.	Increase the percentage of green waste bin property participation. Introduce pilot food organics and garden organics service.	Service	Waste Management s

Environment				
Ref	Budget Activity	Measure	Classification	Service
<b>E6</b>	<b>Enhance sustainable purchasing of goods, materials and services with reduced environmental impacts.</b>			
E6.1	Strengthen the environmental responsibility of Council's vehicle fleet by continuing to make fuel efficient purchases.	Improve fleet efficiency through technology and innovation.	Service	Fleet Management 
<b>E7</b>	<b>Lead community sustainability through public programs.</b>			
E7.1	Positively influence environmental outcomes throughout the wider community.	Deliver annual program of environmental education and sustainability outreach events.	Service	Environment Sustainability   
<b>E8</b>	<b>Promote and facilitate the use of sustainable transport options across the city.</b>			
E8.1	Develop safe, accessible, functional and appropriate cycling initiatives.	Implement Cycling Strategy 2019–2024 – Year 1	Initiative	Transport and Parking Management   

## Economy

Ref	Budget Activity	Measure	Classification	Service
<b>ECO1</b>	<b>Develop long-term plans to ensure sustainability of Stonnington's activity centres.</b>			
ECO1.1	Investigate a business incubator model within a Council facility.	Undertake a feasibility study to determine demand and an appropriate business model.	Initiative	Economic Development, Tourism and Public Art e i
ECO1.2	Plan for Activity Centres.	Adopt the Activity Centres Strategy and progress planning provisions for Hawksburn Village. Monitor provisions in other centres.	Major	Strategic Planning cc
ECO1.3	Welcome new businesses to Stonnington.	Develop a business information kit, including precinct economic and demographic profiles.	Initiative	Economic Development, Tourism and Public Art e i cc
ECO1.4	Plan for the Chapel Street Activity Centre.	Review and monitor permanent planning controls for the Chapel Street Activity Centre and progress Chapel revision implementation actions.	Initiative	Strategic Planning cc
ECO1.5	Improve the identity and amenity of shopping centres.	Upgrade minor shopping centres in line with adopted program.	Initiative	Public Space Design and Construction e i cc cs
ECO1.6	Improve the appearance of the public realm in Chapel Street.	Works delivered in line with Chapel Street masterplan.	Initiative	Public Space Design and Construction hw cc cs
<b>ECO2</b>	<b>Provide effective engagement and support to local business through business skills development and marketing.</b>			
ECO2.1	Coordinate and support a comprehensive program of business events, seminars, workshops and networking events to support Stonnington businesses.	Facilitate, deliver and evaluate business events and support services (for example, Business Bootcamp, Business Breakfast and International Women's Day).	Service	Economic Development, Tourism and Public Art i cc
ECO2.2	Promote access to business mentoring and other programs through Council and other approved agencies.	Facilitate and support delivery of mentoring programs to Stonnington businesses.	Service	Economic Development, Tourism and Public Art i s
<b>ECO3</b>	<b>Leverage Stonnington's strategic location to attract new business and industry investment in key high value industries that are matched to the strengths of Stonnington.</b>			
ECO3.1	Assist in activation of vacant shops in key activity centres.	Complete Vacant Shops Strategic Review.	Initiative	Economic Development, Tourism and Public Art i cc

Economy				
Ref	Budget Activity	Measure	Classification	Service
<b>ECO4</b>	<b>Promote Stonnington's premier precincts, employment clusters and cultural assets as hubs for shopping, hospitality, entertainment and culture.</b>			
ECO4.1	Continue to promote Chapel Off Chapel's unique identity and brand within the community and the Australian Arts industry.	Optimise attendance and usage by developing a diverse calendar of high quality events.	Service	Chapel Off Chapel 
ECO4.2	Increase opportunities for Corporate Sponsorship and Partnerships.	Seek new corporate sponsorships for Council's events and programs.	Service	Festivals and Events 
ECO4.3	Maximise the use of Malvern Town Hall during Prahran Town Hall reconstruction.	Monitor the number of bookings and venue occupancy rates. Develop new website and marketing plan.	Service	Venues Management 
ECO4.4	Strategically plan for innovative Stonnington-based activities that enhance the cultural, community and economic development.	Develop and adopt a new Arts and Cultural Strategy.	Initiative	Economic Development, Tourism and Public Art 
ECO4.5	Promote Stonnington's major shopping precincts.	Assess and administer the Special Rate Marketing and Promotion Scheme including review of business action plans and financial reports received from special rated precincts.	Service	Economic Development, Tourism and Public Art 
ECO4.6	Assist businesses and the business associations to leverage events and further promote Stonnington as a premier destination.	Deliver and facilitate opportunities for businesses and business associations to leverage from Council and external activities.	Service	Economic Development, Tourism and Public Art 
ECO4.7	Offer a diverse program of ticketed and free events to the community.	Deliver Annual Program of Stonnington events (visitor attendance).	Service	Festivals and Events 
ECO4.8	Activate Cato Square.	Develop and implement a Cato Square Activation Plan.	Initiative	

## People, Resources and Governance

Ref	Budget Activity	Measure	Classification	Service
<b>S1</b>	<b>Governance</b>			
S1.1	Anticipate proposed Local Government Act Bill ( <b>Local Government Act 1989</b> review).	Establish an internal working group to plan for and implement the proposed Local Government Act reforms.	Service	Municipal Building Surveyor e i hw cs
S1.2	Recognise and celebrate the contributions of community groups and persons who have significantly contributed to the City of Stonnington.	Provide annual Citizen of the Year awards ceremony.	Service	Governance e i hw cc
S1.3	Welcome new residents to the City of Stonnington.	Conduct regular citizenship ceremonies throughout the year.	Service	Governance e i hw cc
S1.4	Ensure Council's governance practices meet legislative requirements.	Review delegations in accordance with legislative requirements. Maintain registers and submit government reporting within timelines. Review and revise policies, practices and procedures as required.	Legislation	Governance
S1.5	Provide ongoing professional development, training and support for Councillors.	Councillors to receive professional development, training and support.	Legislation	Governance
S1.6	Continue to support the Inner Melbourne Action Plan (IMAP).	Maintain IMAP Executive membership. Conduct meetings and establish special interest working groups.	Service	Inner Melbourne Action Plan (IMAP) e i hw cc cs
S1.7	Make Council meeting accessible to the community.	Council Plan, Annual Report, Councillor Code of Conduct and Council meeting agenda and minutes available on website, continue live streaming Council meeting proceedings	Legislation	Governance
S1.8	Ensure services meet future community needs.	Complete annual service planning and service review program.	Service	Corporate Planning
S1.9	Prepare and coordinate research, policy positions and advocacy briefing papers related to regional forums, government, industry and peak bodies.	Initiate and provide timely submissions and reports on emerging issues.	Service	Social Policy and Planning e i
S1.10	Respond to Victorian Electoral Commission review on City of Stonnington electoral representation.	Complete submission and make representation at Victorian Electoral Commission hearings. Provide the Commission access to Council's facility(s) as appropriate.	Legislation	Governance e i
<b>S2</b>	<b>People</b>			
S2.1	Promote key organisational information using a suite of internal communication channels such as the intranet and other activities.	Manage Council's internal communication channels (intranet and other activities).	Service	Communications
S2.2	Ensure compliance with Human Rights legislation.	Conduct training session and submit annual report.	Legislation	Governance e i hw
S2.3	Support the City of Stonnington workforce.	Support the City of Stonnington workforce.	Service	People and Culture

People, Resources and Governance				
Ref	Budget Activity	Measure	Classification	Service
<b>S3</b>	<b>Asset Management</b>			
S3.1	Continue renewal and upgrade work at Council's buildings in accordance with the recommendations of the triennial building condition audits.	Complete building renewal and upgrade projects in Capital Works Program.	Service	Capital Works
<b>S4</b>	<b>Business Systems and Technology</b>			
S4.1	Increase the use of remote office and mobile technology to improve operational efficiency of staff.	Implement improved business software to better support remote system access.	Service	Business Systems and Projects
S4.2	Investigate and implement business system improvement projects to assist in service delivery across Council, including e-services.	Implement the IT Project Register.	Service	Business Systems and Projects
S4.3	Support the organisation through the supply, maintenance and management of information systems and infrastructure.	Implement the Corporate Information Technology Strategy – Annual Plan.	Initiative	Business Systems and Projects
S4.4	Increase functionality of Geographic Information System (GIS).	Integrate GIS mapping to systems.	Service	GIS
<b>S5</b>	<b>Risk</b>			
S5.1	Maintain a strong safety culture within Council that is aimed at delivering outcomes that achieve compliance with requirements of Occupational Health and Safety legislation, practices and procedures.	Maintain a schedule of internal reviews of the operation of Council's OHSMS at a local level to confirm compliance with OHS legislative requirements. Provide staff training and develop processes that encourage a safety culture of proactive identification of risk and implementation of preventative measures.	Legislation	Safety and Prevention
S5.2	Maintain certification under Australian Standard AS/NZS 4801 for Occupational Health and Safety Management.	Maintain AS/NZS certification for Occupational Health and Safety Management. Monthly, quarterly and half yearly reports delivered and improvements made to Council's OHS Management system.	Initiative	Risk and Integrity
S5.3	Raise awareness with all Council units of risk identification and mitigation.	Review Council's risk policies annually and promote use.	Legislation	Risk and Integrity
S5.4	Establish processes that support compliance with Council's Procurement Policy and the Act.	Review the creditor listing twice yearly for compliance.	Legislation	Contracts